

Minutes of the meeting of the Board of Directors of Midlothian Community media Association held online on Wednesday 17 November 2021

Present: Steven Horsburgh (SH) Addie Thomson (AT); Kim Thomson (KT); Chris Mackrell (CM) Gordon Clayton (GC) and Tony Conlin(TC)

Apologies Carrie Campbell & Bob Miller

Minutes of meeting 4 March 2021; Motion to approve moved by AT seconded by TC

Minutes of meeting 5 October 2021; Motion to approve moved by SH seconded by GC

**Presenter Swore on air** - Presenter contacted the board and advised they swore during their program and asked that recordings were checked to confirm. CM checked and confirmed presenter did swear. Board agreed the presenter would be suspended for 1 week. AT to write and deliver letter. TC and AT would cover the programs for the time of suspension

**Technical Update** -

**Halkerston** - CM confirmed we still have issues with the receiver with not enough power. 100.7 frequency is causing 107.8 frequency to cut out. Require a notch filter on the receive antenna. New filter would cost circa £500. Hartland Radio Station in Stirling have Notch Filter for sale. Cost would be £200 - £300.

CM will email update to Ofcom

**Studio Update** - AT advised that cleaning wipes were finished when he was last there. He had purchased more and KT took to the studio when there to present show.

Advised Mic covers were also finished. Discussed types of disposal covers. Smaller mic is in place as easier to get covers and to put on/take off.

**Finance** - CM advised he had outstanding expenses that he required to be reimbursed for. SH requested he send him details and he would ensure this was actioned

**Text Line** - CM advised a standard line, with a standard mobile phone number, was relatively cheap. A short code, which would be one that most people would use, had a high monthly charge

**Whatsapp** - This could be paired up to station number.

**License Extension** - still waiting for response

**Concerns** - A presenter was contacted by text to inform them another presenter would cover 2 of the 5 shows they were presenting the following week. They were unhappy about this and contacted a member of the board and also the Concerns mail box. A lengthy discussion ensued and it was decided that a phone call to discuss the matter with the presenter would have been preferable. The board member that sent the text pointed out that the presenter had on more than one occasion said they would be happy to give up some of the slots as they were only covering to help out during the pandemic and lockdown.

The presenter is continuing with the 5 shows per week

**Membership Forms** - The board agreed that a paper copy could be issued on request but preferable method is online version

**AGM** - A reminder to join the AGM should be sent out. Require 10 full members to be able to hold the AGM.

**AOCB**

None

**Date of next meeting**

AGM - Wednesday 24 November 2021