

Minutes of the Board of Midlothian Community Media Association held on Thursday 21 January held by Google Hang Out @ 7.00pm. Present: Steven Horsburgh (SH), Kim Thomson (KT), Gordon Clayton (GC), Carrie Campbell (CC), Tony Conlin (TC), Bob Miller (BM)

Apologies - Addie Thomson; Chris Mackrelll

Gorebridge Police Station - Ellen been in touch with CC. Confirmed floor layed and roof repaired. Also has architects drawings. Staying in touch.

TC raised possibility of APP for BDFM. SH confirmed that it had been discussed previously and when time allows would be raised again with CM

SH going to speak with Graham Rigby about recording messages from local business once a date has been announced by Scottish Government - 'welcome back' messages similar in format to Christmas messages.

CC requested KT remove David Aird as Director with Companies House. KT will inform CC when actioned

Advertising - KC Kitchen & Bathroom and Pentland Powder coating have renewed sponsorship.

Finance - accounts not filed yet - deadline moved due to Covid. due to be filed by 31 March 2021

Changing to CO-OP bank - bank paying £1250 to move accounts. Forms required to be signed by all Board members. CC will forward for signing.

Midlothian Council Grant of £2000 will be final payment from current grant.
Money in bank = £15068. £500 raised from raffle organised by AT & KT
Board thanked both for arranging.

KT will check list of completed membership forms received against current presenters. Further check to be made to match to payments received.

License Renewal

CM raised with SH, prior to meeting, the number of hours of shows being produced. Current capacity is a minimum of 12 hours per day. CM does not think it wise to add extra hours.
GC has completed first part and CC will complete Finance section and will circulate to the rest of the Board to confirm.

Presenter Social Media Access

Presenters had requested that they are given access to the BDFM facebook page to upload adverts etc.

Board do not think this is necessary. Members have been informed of method of having content included and the Board agreed that there was no need to change this.

CM suggested that if the Board did want to go down this line we pay a subscription to a platform that allows pre moderation.

Second TX Site

No update. possible equipment cost increase if coming from Europe (import fee's etc)

Technical Report - from CM

A few server updates are required to enable new functionality and bug fixes on PayoutOne (will require a short downtime and site visit). New update includes a 'live' functionality but we can't test until we install the update.

Playout1 - still a number of daytime presenters insisting on pre records rather than using playout1. Pre records are time consuming for CM and should only be used for specialist shows where the library does not provide sufficient applicable music.

CM also reported users with faulty mic/audio, despite sending guides on possible fixes.

More live at home presenters. Recently added Ian Hunter, Bruno J and soon Clayton Pratt. SH suggested assistance to presenters to obtain equipment to be able to present live from home.

Licence for Payout1 to be renewed - current cost £36.48 per month.

Suggestion that presenters might want to sponsor a month to cover the cost.

Also suggestion that more features may be available on Payout1 and request that CM send out video to assist presenters with using Stack on Payout1.

Next meeting 4 March @7pm